



Now Accepting Applications: Editor

The Forum on Education Abroad is pleased to welcome applications for the position of Editor of *Frontiers: The Interdisciplinary Journal of Study Abroad*. As a representative of the journal to scholars and practitioners in education abroad and related fields of inquiry, the Editor will be expected to be actively engaged in the field of education abroad and possess scholarly research interests and an active publication record within education abroad. They will be responsible for the overall quality of the intellectual content of the journal and for overseeing the peer review processes for the journal's bi-annual issues (April & November) to ensure consistency, timeliness, equity, and transparency. The Editor will be responsible for upholding the mission and scope of *Frontiers* by selecting novel articles that represent important contributions to knowledge in our field, ensure rigor and integrity in research, and represent a wide array of scholars and disciplines. They will work closely with the Managing Editor to plan and develop additional publishing projects, e.g., special issues, virtual issues, conference presentations and outreach, and more.

We seek an experienced professional with the vision to explore new methodologies and frameworks that speak to readership in international education and beyond. The Editor will serve a 5 year term with the possibility to renew for up to 3 years. The position will begin July 1, 2020.

Published since 1995, *Frontiers* is an open-access, peer-reviewed academic journal that communicates the latest research on education abroad within a multi-disciplinary forum to reflect on critical issues and concerns for academics and professional practitioners. *Frontiers* is committed to an equitable and inclusive approach to scholarly publishing.

Tasks:

- *Article Workflow and Editorial Decision-Making:* Receive and review all submissions, assign manuscripts to editorial board members/other peer reviewers for review, make final editorial decisions based on peer reviewer feedback; ensure timeliness and ethics of this process and provide constructive feedback to all authors who submit to *Frontiers*; deliver manuscripts to publisher in timely manner
- *Outreach and Promotion:* Actively seek opportunities to promote the journal through presentations and publications, including optional editorials for the journal; represent *Frontiers* at professional conferences, including required attendance at The Forum on Education Abroad's Annual Conference each year; actively recruit submissions and engage scholars from diverse disciplines and backgrounds in publishing and peer review processes
- *Journal Management and Direction:* Work closely with and coordinates with Managing Editor to establish goals and monitor progress, ensure on-time publication of regular issues, develop ideas for special issues and other publications
- *Editorial Board:* Editor serves as chair of the board and oversees its work; selects peer reviewers; recommends board members and other editorial positions to Managing Editor as as required

Required Qualifications:

- Active scholar with scholarly research interests in education abroad

- Distinguished publishing record in education abroad or related field(s)
- Knowledge of trends in education abroad and the state of existing research
- A clear vision for the future of *Frontiers* and for research in our field
- Advanced degree required
- Must attend The Forum on Education Abroad's Annual Conference each year

Preferred Qualifications:

- Doctoral degree
- Professional experience in a leadership role in international education program development and delivery

Remuneration:

- \$5000 USD annual stipend, paid quarterly
- Conference registration fee waived for The Forum's Annual Conference
- Opportunity to apply for grants and travel assistance from The Forum on Education Abroad

To Apply:

Send a C.V., writing sample, and a cover letter outlining your qualifications and your vision for the journal to the attention of Managing Editor, Amelia Dietrich at frontiersjournal@forumea.org. Finalists will be invited for an interview via Zoom with members of the Editorial Board's Nominating Committee.

Deadline: Preference will be given to applications received by May 29, 2020. If you are interested in applying but are unable to prepare your materials before this deadline, please contact Managing Editor, Amelia Dietrich at frontiersjournal@forumea.org to indicate your expression of interest.

The Forum on Education Abroad is a 501(c)(3) non-profit, membership association recognized by the U.S. Department of Justice and the Federal Trade Commission as the Standards Development Organization (SDO) for the field of education abroad. The Forum develops and disseminates comprehensive standards of good practice, resources and training; advocates for education abroad and its value; and engages the field in critical dialogue to benefit students. The Forum's 800+ institutional members include U.S. colleges and universities, overseas institutions, consortia, agencies, organizations, and foundations who are committed to improving education abroad.