Please note: To cut down on background noise, participants will be muted upon joining the meeting. We welcome questions and comments using the Q & A function.

We will answer questions at the end of the meeting.
Annual Business Meeting  May 22, 2018

• Report on Forum transitions and the search for a new President/CEO – Mary Anne Grant, Board Chair
• Report on Forum administrative operations – Jon Booth, Interim Executive Director
• Report on Forum programs and services – Natalie A. Mello, Vice President
• Financial report – Michael Landis, Director of Finance
• Forum Council report – Nick Gozik, Council Chair
• Proposed bylaw revisions – Enda Carroll, Board Chair-Elect
• Report on Board transitions – Enda Carroll, Board Chair-Elect, Mary Anne Grant, Board Chair
• Questions & discussion
The Forum’s Annual Business Meeting: Report on The Forum’s transitions and the search for a new President/CEO

Mary Anne Grant, Board Chair
Report on The Forum’s transitions and the search for a new President/CEO

A year of change...

• Brian Whalen stepped down as President/CEO
• Jon VC Booth serving as Interim Executive Director
• Search Committee appointed
  • Includes Board, Council and a member at large
  • Search firm has been identified
  • Developing a profile is next step
The Forum’s Annual Business Meeting:
Report on The Forum’s Administrative Operations

Jon V.C. Booth, Interim Executive Director
Charge of the Interim Executive Director

• Guide the organization and coordinate programs & operations during the search for a new Chief Executive Officer
• Lead and manage the staff
• Work with the Board to ensure the annual operational objectives and goals support the strategic plan
Our Organization

• We have an outstanding Forum staff.
• Hundreds of volunteers have supported and contributed to The Forum’s work this year, including our dedicated Board and Council members.
• Dickinson College continues to provide our home and infrastructure support to our operations and is an outstanding strategic partner.
Membership

• Membership now stands at 818 institutional members with 9 more pending
• 70 new institutions and organizations have joined this year
• 566 are U.S. colleges, universities and program provider organizations, including 58 community colleges
• 109 are non-U.S. institutions and organizations
• Membership renewal rate is 94%
The Forum’s Annual Business Meeting:
Report on The Forum’s Programs and Services

Natalie A. Mello, Vice President
Quality Assurance Programs

Quality Improvement Program (QUIP)

• 13 reviews of various types are in progress this year,
  (including 3 funded through a special grant program, and 2 renewing recognition)

More information: https://forumea.org/get-involved/quality-assurance-programs/quip/

Professional Certification

• 224 total participants
• 44 have achieved Professional Certification

Quality Assurance Programs

Competency Credentials – 20 Colleagues enrolled currently
1. Foundations of Good Practice in Education Abroad
2. Fundamentals of Student Preparation and Risk Management
3. Principles of Program Development and Administration

Digital Badges Conferred
• 156 Competency Credential Badges
• 44 Certification Badges

More information available at https://forumea.org/training-events/competency-credentials/
Resource Highlights

Frontiers: The Interdisciplinary Journal of Study Abroad

Amelia J. Dietrich named Interim Editor

3 New Volumes Published this Year:

- Volume XXX, Issue 2, Fall 2017
- Volume XXXI
  - Winter 2018, Issue 1, A Special Issue on Religion and Study Abroad
  - Spring 2018, Issue 2, Spring 2018
- Forthcoming: Issue 3 Fall 2018

All issues available at: https://frontiersjournal.org/
Subscribe to updates at: goo.gl/YtA4WB
Resource Highlights

Comparing College Student Mortality Rates in the U.S. with Mortality Rates while Abroad

• Follow up study to the 2016 Insurance Claims Data and Mortality for College Students Studying Abroad

Guidelines as Companions to the Standards of Good Practice for Education Abroad

• Guidelines for Internships Abroad
• Guidelines for Undergraduate Health-Related Experiences Abroad
• Guidelines for Community Engagement, Service-learning, and Volunteer Experiences Abroad

More information available at https://forumea.org/resources/data-collection/
2017 State of the Field Report
• The latest data on key issues and trends in education abroad since 2006
More information available at https://forumea.org/resources/data-collection/

Critical Incident Database
• Currently being beta-tested by member institutions
• Go live on July 1, 2018
• First anticipated report will be for 2019
Events

Annual Conference in Boston in March, 2018
1,469 attendees

31 Workshops in the U.S. and abroad
600+ attendees

Two Certification Accelerated Residencies

- Hosted by CEDEI in Cuenca, Ecuador January 25 – 26, 2018
- Hosted by The Forum in Carlisle, PA June 11 – 13, 2018
Upcoming Events

Wednesday, June 20, 2018
Arcadia University, Glenside, PA

Registration is now open for the 9th Annual Standards Institute: Beyond the Basics of Health, Safety, Security and Risk Management

For more information please go to https://forumea.org/training-events/standards-institutes/
Upcoming Events

October 17-19, 2018
NYU Prague | Prague, Czech Republic

Registration is now open for The Forum’s 4th European Conference, "Local, National, Global: Understanding Diversity and Community in Europe"

For more information please go to https://forumea.org/training-events/european-conference/registration/

15th Annual Conference: March 27-29, 2019, Denver, CO
Watch the Forum News for the Call for Proposals!

To sign up for the Forum News, go to https://forumea.org

© Copyright 2018. The Forum on Education Abroad, Carlisle, Pennsylvania. All rights reserved under US, International and Universal Copyright Conventions. Reproduction in part or whole by any method is prohibited by law.
On behalf of The Forum staff, thank you for allowing us to serve you, our members, on a daily basis!
The Forum’s Annual Business Meeting:
Financial Report

Michael Landis, Director of Finance
Financial Report 2016-17

• The Forum finished the last fiscal year with a surplus of $99,020 (including performance of endowment).
• The budget included a $75,000 addition to The Forum’s investment in the Dickinson College endowment portfolio.
  • Since it was established in 2007 the market value as of March 31, 2018, is $1,775,512 while the book value is $1,483,824.
• The Forum auditors, Boyer and Ritter, have once again given the organization a clean audit.
2017-18 Projections

- 2017-18 income is projected to be $2,079,000, including endowment performance.

- 2017-18 expense is projected to be $2,089,000, including several unforeseen expenses.

- The Forum is projected to end the current fiscal year with a deficit of $10,000.
The Forum’s Annual Business Meeting: Updates from the Council

Nick Gozik, Council Chair
Council Members

- Nick Gozik (2019), Chair, Boston College
- Alicia Stanley (2019), Vice-Chair, Grinnell College
- Christina Carroll (2018), Secretary, Florida State University
- Tracey Bradley (2019), Tennessee Consortium for International Students & Pellissippi State Community College
- Brian Brubaker (2019), The Pennsylvania State University
- Maritheresa Frain (2019)
- Rob Hallworth (2020), IES Abroad
- Julie Maddox (2020), Massachusetts Institute of Technology
- Mark Odenwelder (2020), Centro de Estudios Interamericanos
- Anthony Pinder (2020), Emerson College
- Uttiyo Raychaudhuri (2019), Cornell University
- Craig Rinker (2020), Georgetown University
- Tynelle A. Stewart (2020), University of Rochester
Thank you to departing Council members

- A thank you to the following Council members who have rotated off:
  - Lisa Sapolis
  - Steve Duke
Council Election

• Election for Council Members, 3 spots open, announcement of winners to come out soon. Thanks for voting!

• Candidates:
  • Keshia Abraham, Director of Strategic Initiatives, CIEE
  • Janet Alperstein, Assistant Vice President for Global Academic Planning, New York University
  • Christina Carroll, Director, Risk and Emergency Management, Florida State University
  • Jonathan Kaplan, Vice Provost, Rothberg International School, The Hebrew University of Jerusalem
  • Leo Rowland, Director of Study Abroad, University of Redlands

© Copyright 2018. The Forum on Education Abroad, Carlisle, Pennsylvania. All rights reserved under US, International and Universal Copyright Conventions. Reproduction in part or whole by any method is prohibited by law.
Advocacy

- Christina Carroll, Chair & Tracey Bradley, Vice Chair
- Currently reviewing & updating the Advocacy Clearinghouse
Curriculum

- Steve Duke, Chair
- Working on a special edition of the *Forum Focus* by inviting colleagues to submit thought pieces touching on EA curriculum
Data

- Special thanks to Michele Scheib, who has rotated off as Chair, and to Amy Bartnick Blume for assuming the role of Chair.
- Bi-annual State of the Field survey in Summer/Fall 2017.
  - Results presented at the annual conference and a full report published in March 2018.
Outcomes Assessment & Research (OAR)

- Melissa Torres, Chair & Maritheresa Frain, Vice Chair
- Updates to Outcomes Assessment Toolbox, with OAR Bibliography
- Award for Academic Achievement Abroad
- Annual conference session “Assessment, evaluation & case studies: Can’t get no satisfaction”
Standards

- Brian Brubaker, Chair
- 50 new resources to Standards Toolbox
- Aid in selection of presenters for the Best Practice Laboratory at annual conference
- Short-Term Program Resources working group collected web-based resources to support last year’s print publication
Forum Council Task Force

• In line with 2017-2021 strategic plan
• Special thanks to members: Nick Gozik (Chair, Boston College), Amelia Dietrich (The Forum), John Lucas (ISEP), Donna Scarboro (GWU), Alicia Stanley (Grinnell), & Annmarie Whalen (The Forum)
• Proposal can be found on Forum [website](#)
• Highlights include:
  • Restructuring of standing committees, around a working group model
  • Organizing work of Council around strategic plan
  • Clarifying roles between Board, Council, and staff, to enhance shared leadership
  • Ensuring diversity of backgrounds and institutional types in selection of Board & Council representatives
Task Force Cont’d

• Timeline
  • March 2017: Formation of The Forum Council Task Force
  • July 2017: Initial ideas submitted to The Forum Council, Board, and staff
  • December 2017/January 2018: Draft proposals submitted to the Council and Board
  • March/April 2018: Presentation at annual conference, followed by soliciting of input from members
  • May 2018: Final version of the proposal to be voted on by the Board
  • July 2018: Implementation of any approved changes
Getting Involved

- Committees, Facilitators & Reviewers
- Nominations
- Proposals
- Submissions
- More details on The Forum website
The Forum’s Annual Business Meeting: Proposed Bylaw Revisions

Enda Carroll, Board Chair-Elect
Proposed Bylaw Revisions

Proposed addition:

**Section 8.05.01 Past Chair.** The outgoing Chair shall serve for one additional term on the Board in the role of Past Chair.

Institutional Representatives must vote by May 27.
The Forum’s Annual Business Meeting:
Board Transitions

Enda Carroll, Board Chair-Elect
Mary Anne Grant, Board Chair
Report on Board Transitions effective June 30

• Annette Parker completes her term as Treasurer

• Mary Anne Grant completes her term as Board Chair

The Forum wishes to thank Annette and Mary Anne for their service.
Report on Board Transitions effective July 1

The Board welcomes three new Board members for three-year terms:

- Martha Johnson, University of Minnesota
- Eveadean Myers, Prairie View A&M University
- Dawn Whitehead, AAC&U
The following Board members have been elected to new terms:

- Joy Carew, University of Louisville (3rd term)
- Paul McVeigh, retired, Northern Virginia Community College (3rd term)
- Annette Parker, Ursinus College (2nd term)
- Patricia Scroggs, Howard University (3rd term)
- Bruce Sillner, SUNY New Paltz (2nd term)

The following Board members have been elected to a position:

- Enda Carroll, University College Dublin, elected as board chair
- Susan Popko, Santa Clara University, elected as vice-chair
Questions and Discussion

To ask a question, please type your question into the Q&A box on your screen.

If your question is not answered today please contact
Jon Booth, Interim Executive Director: boothjo@forumea.org
Thank you for participating in The Forum’s Annual Business Meeting!