

## BEFORE

### **6. Policies and Procedures: The organization has in place policies and procedures that govern its education abroad programs and practices.**

- a. Policies: The organization has adequate and published policies that govern its education abroad programs.
  - i. What criteria does the organization have in place for establishing and terminating programs?
  - ii. What are the organization's standards for accepting and reporting student credits from a program?
  - iii. How appropriate are the organization's waivers and agreements with students participating in programs?
  - iv. What are the organization's policies related to signing agreements and contracts?
  - v. How closely does the organization adhere to these institutional policies?
  - vi. What agreements does the organization have with international educational and/or cultural institutions when appropriate (e.g., bilateral exchange, direct enrolment, etc.)?
  - vii. How are institutional agreements negotiated and implemented?
  - viii. What agreements does the organization have among participating home and host institutions, providers, and programs when appropriate (e.g., consortia)?
  - ix. How does the organization support, mentor and learn from others in the field of international education?
  - x. How does the organization provide support for staff members to play an active role in professional organizations at the local, regional, or national level?
  - xi. How does the organization integrate education abroad with the internationalization initiatives of its home campus?

## AFTER

### **BOLD: Prescriptive standards. Bullets: Components that could be used as a guide in the implementation and assessment of the standard.**

### **6. Policies and Procedures: The organization has in place policies and procedures that govern its education abroad programs and practices.**

- a. **Policies: The organization has adequate and published policies that govern its education abroad programs.** This may include:
  - Criteria for establishing and terminating programs
  - Standards for accepting and reporting student credits from a program
  - Waivers and agreements for students participating in programs
  - Policies and procedures for negotiating, signing, and implementing agreements and contracts (whether with institutions abroad, program providers, or among consortial member schools)
  - Academic and financial policies for students studying abroad

**BEFORE**

**7. Organizational and Program Resources: The organization provides adequate financial and personnel resources to support its programs.**

- d. Learning and Academic Support Facilities: Each program has facilities adequate to realize program mission, recognizing that amenities might vary according to the host environment and culture.
  - i. What is the program's written plan for routine, preventative, and deferred maintenance of facilities, equipment, and grounds?
  - ii. How is reasonable accommodation made to meet the needs of students with physical disabilities?
  - iii. What is the organization's policy regarding accommodation of students' physical and/or learning disabilities?
  - iv. How adequate is students' access to library resources?
  - v. How adequate is students' study space?
  - vi. How appropriate to the program design is students' access to equipment and technologies?
  - vii. How appropriate to their academic needs is students' access to Internet services?
  - viii. How appropriately are classrooms equipped with instructional technology?
  - ix. How are faculty trained in the use of this technology?
  - x. How adequate are the program facilities to the size and type of the program?

**DURING**

**d. Learning and Academic Support Facilities: The institution/organization delivers programs with adequate facilities to realize program mission, recognizing that amenities might vary according to the host environment and culture. This may be evident by:**

1. A program plan for routine, preventative, and deferred maintenance of facilities, equipment and grounds
2. A policy and accommodation provided or sourced to meet the needs of students with physical and other disabilities
3. What is the organization's policy regarding accommodation of students' physical and/or learning disabilities?
4. Processes that support students' access to library resources
5. Policy addressing students' access to study space to support their program
6. Programs designed with students' access to equipment and technologies in mind
7. How appropriate to their academic needs is students' access to Internet services?
8. Appropriately are classrooms equipped with instructional technology?
9. Faculty and local staff who are trained in the use of technology required for the program
10. How adequate are the program facilities to the size and type of the program?
11. Access to and identified resources that support the personal and professional development of students pre, during and post program

**AFTER**

**d. Learning and Academic Support Facilities: The institution/organization delivers programs with adequate facilities to realize program mission, recognizing that amenities might vary according to the host environment and culture. This may be evident by:**

1. A program plan for routine, preventative, and deferred maintenance of facilities, equipment and grounds
2. Accommodation provided or sourced to meet the needs of students with physical and other disabilities, as appropriate
3. Student access to study space, library resources, equipment and technology as needed to meet the goals of the program
4. Student access to Internet services, as appropriate to their academic needs
5. Appropriate classrooms equipped with instructional technology
6. Faculty and local staff who are trained in the use of technology required for the program
7. Facilities that adequately reflect the size and type of program

**Comment [TG1]:** Is this covered off in e below or does this need individual attention as an equity issue?

**Comment [TG2]:** Rolled into 2 above

**Comment [b3]:** I think that the policy component belongs in Standard 6, right? If the focus of this section is "facilities," then perhaps we should change this to something like, "Facilities that support the organization's policies and protocols for students' physical and/or learning disabilities."

**Comment [b4]:** I would remove reference to policy from this standard. Could we combine a few of these queries to say something like, "Student access to library resources, study space, equipment, and technology, as appropriate for the goals of the program"?

**Comment [TG5]:** Too specific and is really covered off in 6 above. So remove ?

**Comment [b6]:** Agreed, remove.

**Comment [TG7]:** Does this have continued relevance

**Comment [b8]:** Agreed, remove.

**Comment [TG9]:** I'm not sure exactly what this means?

**Comment [b10]:** Perhaps it's a reference to programs that might outgrow their facilities, but don't adapt. Could we say, "Facilities that are adequate for the size and type of program."

**Comment [TG11]:** I've added this, it needs rewording....

**Comment [b12]:** I \*think\* this idea is covered in several ways in Standard 3, Academic Framework. Not sure we need it here.