



How the UMAIE Board Works

FACULTY RECRUITMENT AND CURRICULUM DEVELOPMENT:

Encourage and facilitate faculty toward the development of new courses and/or revising and re-offering existing courses. Each spring, Board reviews list of potential proposals for subject overlap and geographic distribution and reviews and awards faculty travel grants for course development.

INSTITUTIONAL COURSE PROPOSALS:

In October all proposals are first submitted to individual campuses for review and approval by campus academic committee. Academic committees review each proposal for strong academic content, an integrated syllabus (syllabus + on-site schedule) and geographic distribution.

UMAIE Board

TWO CAMPUS REPRESENTATIVES CONSISTING OF STUDY ABROAD DIRECTORS, FACULTY REPRESENTATIVES AND/OR OTHER STUDY ABROAD STAFF.

UMAIE COURSE PROPOSAL REVIEW:

Board reviews all campuses' proposals for high-quality academic content, integrated syllabi, and geographic distribution. Board meets in early December to approve or reject proposals from each campus.

STUDENT RECRUITMENT:

Promotion of UMAIE courses with descriptions and program costs are posted on UMAIE website and campus study abroad web sites. Study Abroad fairs are held at each campus to promote UMAIE courses.

POLICIES AND PROCEDURES:

Development and updating of faculty proposal process, application process, structure of orientation sessions, policies and procedures regarding conduct, health and safety, budget approval, expenditure review, faculty travel grants, strategic planning, etc.



How We Work Together

