

Scan of Good Practices for Undocumented Students Studying Abroad

This document is a self-assessment tool and a resource intended to help IE professionals explore opportunities to improve support for undocumented students pursuing study abroad and more generally for other underrepresented students on your campus. Not all questions may pertain to your organization. Contact the researchers with any questions or feedback about this worksheet. *Disclaimer: The researchers acknowledge the current uncertainty surrounding various immigration policies in the U.S., including DACA and Advanced Parole, please note that this document is not intended to endorse or promote international travel for DACA students at this time. The researchers encourage IE leaders to discuss with your legal counsel, and see <https://undocumented.georgetown.edu/FAQs> for additional resources.*

Policies and Practices	Current State	Action or Change Needed
State and Institutional Policies		
State Benefits and Services available for undocumented and/or DACA students (e.g. driver's license, health insurance, etc.)		
*In-State Tuition and Fees for Undocumented and/or DACA Students?		
Financial aid and/or campus work opportunities for undocumented and/or DACA students?		
What policies/practices/processes currently exist relevant to undocumented students at your institution?		
Other considerations?		
Undocumented students at your institution		
Approximately how many undocumented students attend your institution? What is their profile? How are undocumented students reported/classified at your institution (i.e. as international students)?		
Approximately how many students have DACA status at your organization?		
*Does your organization provide free or low cost legal counsel or immigration attorneys to help undocumented students? (Do you have a law school, local immigration office, a grant-writing		

*Priority needs identified to support undocumented students

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office that might help in this area?) If so, how do students learn about these resources?		
Does your campus have an office/staff member or any resources dedicated to supporting Undocumented Students? If so, are these resources connected to Ed Abroad?		
How is immigration status of undocumented students tracked and reported at your institution (e.g. AB540, DACA, etc)? Who owns this information, if it is available? Does the Education Abroad Office have access to this information for outreach purposes?		
Does your campus offer any Immigrant Ally training or resources to train faculty and staff about the needs of undocumented students? How would students identify their allies on campus?		
Other considerations?		
Website		
What information specific to undocumented students about financial aid and funding (grants, scholarships, loans, etc.) is available on your website?		
What information for undocumented students regarding study abroad opportunities via DACA and Advanced Parole is available to students on website? Do you offer any materials in other languages that reflect your undocumented student profiles?		
*Can undocumented students find important information they need about campus and community resources independently on your website, without having to risk disclosing their status at your institution?		
Other considerations?		

U.S. Study Abroad & Related Resources		
How many DACA students have successfully studied abroad using Advanced Parole at your institution? Have any AP applicants not succeeded in studying abroad? Why?		
Does the study abroad office/staff conduct marketing & outreach specifically for undocumented students?		
How might ed abroad staff learn about a student's DACA status or encourage students to disclose?		
*In what ways are staff trained to appropriately respond if a student discloses DACA status?		
Are all staff in the study abroad office trained to be knowledgeable about specific needs of DACA and Advanced Parole? Or is there a specialized advisor with specific training and skills? If so, how would students know whom to contact?		
What advising considerations might be important when discussing study abroad with heritage-seeking DACA/AP students?		
Are any specialized pre-departure orientation sessions available to DACA/AP participants?		
*Does your office provide specific advising relevant to the re-entry process for DACA/AP students?		
*Does your office connect with participant's post-program? Are there any opportunities for past DACA/AP participants to provide peer mentoring and guidance for current participants?		
*How might staff communicate their own diversity and commitment or interests to student diversity and supporting immigrant students visibly?		
Do your staff reflect student diversity and demographics on your campus?		
Other considerations?		

Onsite Study Abroad Considerations		
Are DACA students' statuses disclosed to any faculty leaders, onsite partners/providers, etc? If so, is the disclosure consented to in advance by the students?		
Are faculty leaders or onsite partners/providers knowledgeable about important considerations for hosting undocumented students abroad? What type of training or resources are available?		
Do onsite crisis management plans consider how to support DACA/AP students abroad in the event of an emergency?		
How are DACA/AP students abroad oriented onsite to important resources available to them? Are any special considerations, particularly related to emergency protocols, needed?		
Are faculty leaders or onsite staff aware of any potential implications of students traveling on non-US passports; particularly if international travel is built into programs?		
Other considerations?		
Financial Considerations		
What scholarships, grants, loans or other financial aid is available to undocumented students to support study abroad participation?		
Is additional financial support available to assist students with AP application fees, airfare, program costs, etc?		
Are funds available to support students with unexpected educational or personal financial hardships (e.g. emergency loans, fee waivers, etc.), to assist students in paying rent, bills, etc.		
*Are students able to arrange payment plans for study abroad?		
Are budgets for all aspects of the study abroad experience clearly communicated to students in advance?		

When necessary, are financial resources relevant to international travel available to DACA/AP students or families relevant to planning for study abroad related expenses?		
*Are any dedicated resources from financial aid available to provide regular advising and support for DACA/AP study abroad participants? Could you provide financial aid office hours for study abroad in a central location?		
Other considerations?		
Logistics and Administration		
What information might staff provide to support students navigating international travel for the first time (which may slightly differ than needs of domestic US first time travelers) ?		
*Are study abroad staff trained and authorized to write <u>and</u> sign program approval letters for Advanced Parole purposes?		
How do internal application deadlines align with Advanced Parole timelines?		
Does your office provide flexibility with deadlines for DACA/AP students when possible?		
Will your office refund students' full application and program fees if they do not receive AP approval or the timeline does not align?		
In what ways to do capture information about status during the study abroad access? How is this information recorded, preserved or destroyed?		
What recommendations have past DACA participants made about their experience? How do you capture information specific to their experience abroad?		
Other considerations?		