Carlson Global Institute is soliciting applications for a new education abroad program for XXXX students for XXXX. Faculty who would like to develop a course should follow this proposal form as closely as possible. If you’d like to discuss your proposal please contact Education Abroad Program Director Deirdre Opp at dopp@umn.edu or 612-626-4814. Completed proposals should be emailed to Deirdre Opp at dopp@umn.edu by **XXXX**.

 Proposals will be reviewed by Education Abroad Program Director, Deirdre Opp, and Director of Education Abroad, Kirsten Canterbury in conjunction with the Assistant Dean, Anne D’Angelo, and Associate Dean, Michael Houston. Faculty will be notified XXXX about selection and next steps. Depending on the course proposed, approval from your Department Chair or International Faculty Advisory Council (IFAC) will be necessary. Courses will also require approval by the University of Minnesota for course credit through ECAS. Undergraduate programs will need to be reviewed by the Council on Liberal Education for Liberal Education credit.

**Course Specifications provided by CGI:**

Population:

Pre-Departure Classes:

Time Abroad:

Credits:

**Faculty Information:**

Name:

Department: Position:

Courses currently taught:

**Teaching Abroad Experience:**

Please describe what experience (if any) you have teaching in an international context, or leading groups abroad. *Lack of experience doesn’t preclude teaching for CGI. We may be able to provide the opportunity to shadow another faculty member’s program abroad if needed.*

**Region:**

Please check the regions of the world in which you would be interested in developing a course.

[ ]  Central & South America

[ ]  Western Europe

[ ]  Eastern Europe

[ ]  Asia

[ ]  Africa

[ ]  Middle East

Please list the specific countries and cities you think would be a best fit for your program.

Please briefly describe your experience (if any) in the locations you are proposing. *Lack of experience in your proposed location isn’t always a barrier, there may be opportunities to get experience prior to leading students abroad if needed.*

**Course Synopsis:**

Please provide a brief synopsis of the course you are interested in developing to teach abroad. Please describe the academic tie between the course content and the proposed destination(s) abroad (ie. Why should this course be taught in this location?)

**Syllabus:**

Please attach separately a syllabus that includes the following: course goals and description; format of the class; structure of the course (proposed number of instructor contact hours per week, student workload effort per week, etc.); topics to be covered; scope and nature of assigned readings (text, authors, frequency, amount per week); required course assignments; nature of any student projects; and how students will be evaluated. The University "Syllabi Policy" can be found [here](http://www.policy.umn.edu/Policies/Education/Education/SYLLABUSREQUIREMENTS.html)

**Overseas Program Structure:**

The following are some events that typically make up the overseas program structure. Please select the activities you think should be included overseas. Carlson Global Institute may be able to assist with securing some of these items depending on the location. Not all activities are viable in all locations, but check all that interest you and it will open the conversation.

[ ]  Guest lectures by local faculty (topic of your choosing)

[ ]  Company visits with local businesses

[ ]  Company visits with multinational businesses

[ ]  Tour of relevant business institutions/organizations

[ ]  Service learning opportunity

[ ]  Structured interaction with local business students

[ ]  Discussion with an NGO Panel

[ ]  Alumni interaction

[ ]  Other (please include here):

Please describe the activities you would be able to arrange overseas. What contacts do you have? What activities are you planning to arrange for the students that will contribute to the course objectives?

**Learning Outcomes:**

UNDERGRADUATE ONLY:

Please select atleast two of the Student Learning Outcomes below and briefly explain how this outcome will be addressed in the course. Give brief examples of class work related to the outcome. Also provide examples of how class work related to the outcome will be evaluated.

* Can identify, define, and solve problems
* Can locate and critically evaluate information
* Have mastered a body of knowledge and a mode of inquiry
* Understand diverse philosophies and cultures within and across societies
* Can communicate effectively
* Understand the role of creativity, innovation, discovery, and expression across disciplines
* Have acquired skills for effective citizenship and life-long learning

Below are the learning outcomes CGI has for all of our short-term faculty led education abroad programs. Please describe and give examples of how your program could help student develop atleast three of these outcomes.

* Exposure to the distinctive business environment of the region
* Sensitivity to the cultural dimensions of international business in the region
* Understanding of challenges and opportunities facing US companies operating in the region
* Increased ability to analyze complex business problems from a global perspective
* Heightened tolerance for ambiguity and working in unfamiliar situations

**Additional:**

If there is anything else about your course, topic, proposed location or program structure that you think would be helpful for us to know, please share it here.